

Start here.

(a)	Task	Risk	Action Taken
1)	Cut steel	Injury by machine to eyes & ears.	wear face mask & ear plugs
2)	clean swarf	cuts/splinters	Wear gloves and use a brush to clean swarf.
3)	Drill holes	Material can spinning freely	All material must be placed in a vice
4)	round edges using a grinder	burns to to hand/fingers	All material hot material must be held by gloves and cooled off
5)	Cut material	Sparks & swarf flying off	Wear PPE & have the spark guard fitted on all machinery